



Induction Handbook



Contents

Welcome to National Employer Training	4
Introduction to NET	5
Our locations	8
Campuses and contacts	8
Learner services	10
Equality, Diversity & Inclusion (EDI)	13
Safeguarding	13
Prevent and British Values	14
Complaints and feedback procedures	15
What's next?	16



Welcome to National Employer Training!

As the director, I am delighted to have you join our community. National Employer Training (NET) is dedicated to transforming lives through education and training, helping individuals like you realise their full potential.

We are here to support you at every step of your learning journey, ensuring that you have the tools and resources to achieve your goals.

Through our sector-based work academies, Skills Bootcamps, and other training programmes, we aim to bridge skills gaps, boost career progression, and help individuals gain industry-recognised qualifications. We are committed to fostering a safe, inclusive, and professional learning environment where you can thrive.

We look forward to seeing you succeed and are here to support you in any way we can.

Best regards,

Jamie Green

Director of National Employer Training (NET) and Transafe Training

Introduction to NET

NET is part of the TEC Partnership, one of England's largest providers of further and higher education.

The TEC Partnership is a dynamic and innovative group of further and higher education colleges and training providers based in Lincolnshire, South Yorkshire, East Midlands, East Riding of Yorkshire and North Yorkshire serving over 15,000 students and more than 2500 employers with training spanning a full range of further education levels, commercial training and higher education certificates, diplomas, foundation degrees and degrees.

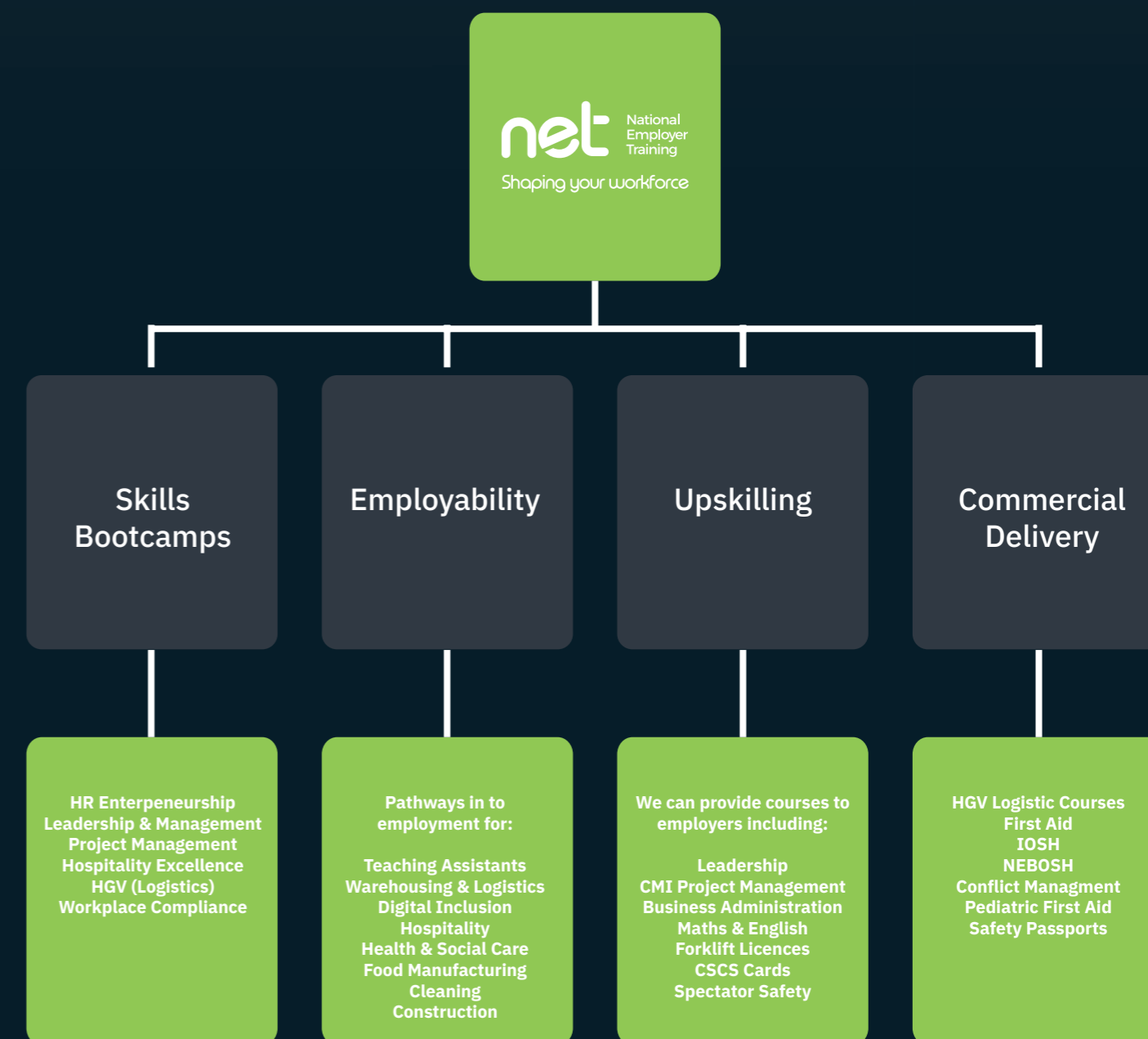
NET specialises in sector-specific training, education, and recruitment. Supporting over 11,000 qualifications per year and partnering with over 200 employers, we are committed to helping individuals shape their futures.

Our Skills Bootcamps provide intensive training designed to enhance sector-specific knowledge and career progression opportunities.

[Find out more](#)



Within NET we have a number of experienced trainers with expertise in the following areas:



Our locations

NET operates in various locations across the UK, including partnering with our sister company, Transafe Training, for specialist programmes based in Immingham. Each campus provides you with top-tier training environments. Ensure you familiarise yourself with your designated training site's facilities, safety measures, and key contacts.

We also deliver training from TEC Partnership campuses in:

- Grimsby
- Skegness
- Scarborough
- Beverley
- Bridlington

NET Nottingham

- 📍 St Nicholas Court, 25 – 27 Castle Gate, Nottingham, NG1 7AR
- 👤 Christopher Dempsey (*Regional Manager*)
- ✉️ dempseyc@nationalemloyertraining.co.uk

NET Doncaster

- 📍 1A Kings Rd, Frances St, Doncaster, DN1 1JB
- 👤 Karen Vickers (*Business Development Executive*)
- ✉️ Vickersk@nationalemloyertraining.co.uk

NET Grimsby

- 📍 Learning Centre, Osborne St, Freshney Place, Grimsby, DN31 1EY
- 👤 Emma Mork (*Regional Manager*)
- ✉️ morke@nationalemloyertraining.co.uk

Transafe Training

- 📍 Middleplatt Road, Immingham, DN40 1FN
- 👤 Caroline Hotchkin (*Transport Manager*)
- ✉️ caroline.hotchkin@tecpartnership.ac.uk



DONCASTER

NOTTINGHAM

SCARBOROUGH

BRIDLINGTON

BEVERLEY

HULL

IMMINGHAM

GRIMSBY

SKEGNESS





Learner services

We offer learner service support throughout the TEC Partnership, including for you as a student of NET or Transafe Training.

Learner services include:

- Advice and guidance
- Internal and external progression
- Student finance
- Travel
- Childcare
- Counselling
- Careers advice

[Find out more](#)



Equality, Diversity & Inclusion (EDI)

Here at NET, as part of the TEC Partnership, we are committed to raising awareness of equality and human rights, promoting diversity and combating all forms of inequality, disadvantage, prejudice, unfair discrimination, harassment and mistreatment within our community.

Furthermore, as part of the TEC Partnership, we are committed to ensuring that unfair discrimination of all kinds and across all protected characteristics are challenged, moreover training and raising awareness of these standards will take a high profile throughout the partnership.

Finally, the TEC Partnership's marketing policy, materials, promotional messages, and information aim to protect equality of access and opportunity to all sectors of the community.

[Learn more about the TEC Partnership's EDI policies.](#)

[Find out more](#)

Safeguarding

We work together to ensure that we are doing everything we can so that students, staff, and visitors are protected from harm and feel safe. It is important to us here at NET that everyone feels supported and valued.

We have an intensive support team who are available at any time, your wellbeing is our top priority.

If you have any concerns about your safety or that of others, please reach out our wellbeing team: [Safeguarding Duty Phone \(Grimsby Institute\): 07940 860241 / 07771 983375](#)

Alternatively, you can call [01472 311222 ext. 5474](#) referrals can also be made via the safeguarding email address: safeguarding@grimsby.ac.uk

Prevent and British Values

The Prevent Duty is a legal requirement under the Counterterrorism and Security Act 2015, ensuring organisations take steps to stop individuals from being drawn into terrorism.

As part of our duty under the Prevent strategy, we aim to safeguard individuals from radicalisation. We uphold:

- Democracy
- The Rule of Law
- Individual Liberty
- Mutual Respect and Tolerance

Key terms:

Extremism: Opposition to British values such as democracy, rule of law, individual liberty, and respect for different beliefs. It includes promoting harmful ideologies or advocating violence.

Radicalisation: The process by which someone develops extreme views or supports terrorist ideologies.

Contest: The UK's counter-terrorism strategy, which consists of four key areas:

- 1. Prevent:** Stopping individuals from becoming involved in terrorism through education, support, and intervention.
- 2. Pursue:** Identifying and stopping terrorist threats through law enforcement.
- 3. Protect:** Strengthening security to prevent attacks, particularly in key areas like transport and public spaces.
- 4. Prepare:** Ensuring the UK is resilient to attacks by improving emergency responses and recovery strategies.

Complaints and feedback procedures

TEC Partnership welcomes feedback from members of our community on all aspects of our work.

This can be given by filling out our online form. Please be aware that this information will be passed to relevant departments for review and where you have provided an email address a response will be given.

[Submit feedback](#)

A response should be received within 14 days; however, this may be longer during holiday periods. Please note that any feedback given that includes abusive language or tone will not be responded to.

If you are a current student, you have the right to submit a concern directly to a staff member or manager or a complaint for a full investigation.

Our organisation will hold personal data submitted in this form for three years.

For NET-specific courses, we value and welcome your feedback; we review feedback and look to improve after every course.

What's next?

We'd love to help you update your skills and find new employment opportunities.

NET have a variety of courses and qualifications to help enhance your CV and prospects, including:

- First aid
- SIA licences
- Personal licences
- Underage sales
- CSCS General Operative Card
- Specialist health and social care qualifications
- Health and safety from Level 1 to NEBOSH
- Self-employment courses

And more!

Head to our website for the latest available options

[Find out more](#)



Learn online

Need to learn remotely? No problem!

We partner with Distance Learning to bring you a wide variety of qualifications. Distance Learning allows you to learn where and when you want, fitting your personal development around your busy schedule.

We offer a wide range of accredited Level 1, 2 & 3 courses, appropriate for a variety of sectors including retail, hospitality, and health and social care. From mental health awareness to the principles of customer service, our courses are designed to give you the essential skills and knowledge they need to succeed in the workplace.

The best part? Our Level 1 & 2 courses are government-funded* – meaning there's no cost to you!

Visit our [Distance Learning website](#) to find out more:

[Discover Distance Learning](#)

Visit our [National Employer Training website](#) to find out more:

[View NET courses](#)

Get in touch

We'd love to hear from you. For training opportunities across the UK, get in touch with our incredible team:

📍 **East Midlands**
👤 **Caroline Gair**
✉️ gairc@nationalemployertraining.co.uk

📍 **Lincolnshire**
👤 **Vicki Daily**
✉️ dalyv@nationalemployertraining.co.uk

📍 **North England**
👤 **Karen Vickers**
✉️ vickersk@nationalemployertraining.co.uk

📍 **Skills Bootcamps**
👤 **Lucy Oliver**
✉️ oliverl@nationalemployertraining.co.uk

☎️ **0800 953 0434**
✉️ info@nationalemployertraining.co.uk

[Contact NET](#)

*Subject to learner eligibility and changes in government funding.



net National
Employer
Training

Shaping your workforce

0800 953 0434
info@nationalemloyertraining.co.uk

